

Resources

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Objectives

- Understand the meaning of mindfulness
- Identify benefits of practicing mindfulness
- Recognize the obstacles to mindfulness
- Implement strategies for increasing mindfulness in self and clients







Overview of Mindfulness

- Maintain a moment-by-moment awareness of our thoughts, feelings, bodily sensations, and surrounding environment
- Pay attention to our thoughts and feelings without judging them
- Sense in the present moment
- Can be practice anywhere, anytime

Source: http://greatergood.berkeley.edu/topic/mindfulness/definition















Benefits of Mindfulness

- Enhances relationships
- Improves job performance
- Reduces chronic pain
- Increases focus and attention, and improves decisionmaking skills
- Improves creativity, memory, and cognitive flexibility
- Improves mood, empathy, and overall quality of life
- Boosts immune system

Source: Glomb, T. M, Duffy, M. K, Bono, J. E., & Yang, T. (2012). Mindfulness at work. Research in Personnel and Human Resource Management, 30, 115-157.

Int J Yoga. 2015 Jul-Dec; 8(2): 128–133. Effectiveness of mindfulness meditation on pain and quality of life of patients with chronic low back pain







Penefits of Mindfulness, cont.

- Decreases anxiety, stress, depression, tiredness, and irritability
- Increases emotional intelligence
- Encourages healthier eating habits
- Improves heart and circulatory health
- Aids in recovery from substance use
- Improves sleep
- Increases financial well-being

Source: http://www.mindfulness, http://www.mindfulness-in-the-workplace-mindfulness-in-the-workplace-wi.1 Oct16 Full doc.pdf







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Presence

"Be as least as interested in what goes on inside you as what happens outside. If you get the inside right, the outside will fall into place."

- Eckhart Tolle, The Power of Now

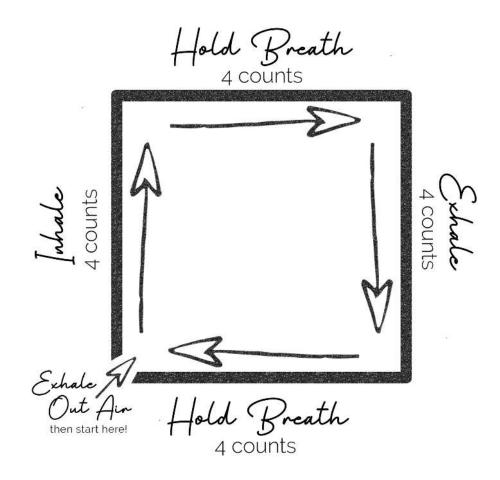






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Square Breathing



Obstacles to Mindfulness

- Physical pain
- Distractions
- Boredom or restlessness
- Sleepiness
- Emotional obstacles
- Doubt (e.g., "This won't work for me.")







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Acceptance

"If you don't like something, change it.

If you can't change it, change your attitude."

- Maya Angelou







Strategies for Increasing Mindfulness

- Breathing
- Body scan
- Positive mantra
- Connection to nature
- Meditation

- Progressive muscle relaxation
- Unplugging from technology
- Listening & using your senses
- Mindful eating & spending
- Attitude of gratitude







Positivity

"A man is but the product of his thoughts...what he thinks, he becomes."

- Mohandas Gandhi







Practice Gratitude

"He is a wise man who does not grieve for the things which he has not, but rejoices for those which he has."

- Epictetus







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Detachment

"Feelings are waves of energy which we can choose to surf, rather than allowing them to overcome us."

- Arlene Englander







Mindfulness in the Workplace

- GOOGLE
- NIKE
- ACCENTURE
- SONY
- LOREAL

- BRITISH AIRWAYS
- NOKIA
- MICROSOFT
- AMERICAN EXPRESS
- JOHNSON & JOHNSON







Mindfulness & Work Research



Job Performance
Problem Solving
Work/Life Balance
Focus & Concentration
Ethical Decision Making
Creating & Innovation
Employer-Employee Relations



Emotional Exhaustion
Cognitive Rigidity
Intention to leave
Multi-tasking
Sick Days
Stress





The disease of being busy & multi-tasking

- Hampers Creativity
- Drains Energy
- Reduces Wellbeing

- Reduces Efficiency
- Kills Prioritization
- Decreases Quality
- Shrinks Brain



Taken from Staford University "Cognitive Control in Media Multi-Taskers" Study





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What can we do to be more mindful?

- Take a 21 Day Mindfulness Challenge
- Avoid multitasking
- Turn off all email notifications
- Don't do emails in the AM
- Be mindful in meetings





Mindful Workplace Exercises

- Start your day with a mindful moment and plan for mindful breaks
- Slow down to increase your productivity
- Switch off distractions
- Be a single-tasker
- Pay attention to your coworkers

Source: https://hbr.org/2016/03/how-to-practice-mindfulness-throughout-your-work-day, http://www.mindful.org/10-ways-mindful-work/







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Essence

"Whenever you feel superior or inferior to anyone, that is the ego in you."

-Eckhart Tolle







Conscious Leadership: Mindfulness & Emotional Intelligence

- Know your emotions
- Manage your emotions
- Motivate yourself
- Recognize & understand the other people's emotions
- Manage relationships (manage the emotions of others)

Adapted from Daniel Goleman's book "Emotional Intelligence"





High IQ

- Low insecurity
- High openness
- Assertive
- Self-aware
- Inclusive
- Respectful
- Takes responsibility for actions







Improve the Communication Process

- First seek to understand the other party
- Recognize that you may not be understood
- Notice when your emotional brain has been activated
- Observe your process
- Watch the other's reaction to you as a way toward self-awareness
- Take a break and regroup
- Seek help when needed
- Re-engage when you are not triggered







Practical Solutions

- Avoid a fight, flight, or freeze response
- Avoid engaging in tug-of-war
- Don't lock horns
- Unhook from the minutia
- "Zoom out" to gain perspective

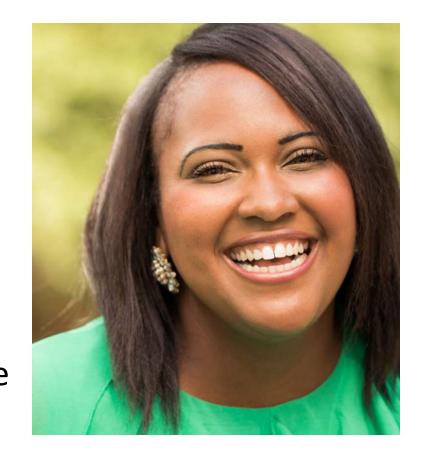






Practice Solutions

- Become rooted in the present
- Let go of defensiveness
- Take responsibility
- Appreciate the power of empathy
- Practice flexibility, adaptability, & compromise





Mindfulness Tips

- Choose a growth mindset
- Accept what you can't change
- Connect with the breath, the senses and the body
- Start & end your day with self-reflection
- Commit to practice

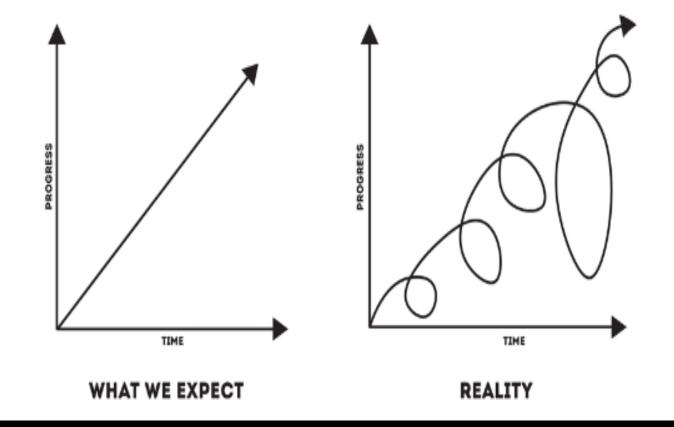




Resilience

"Life will give you whatever experience is most helpful for the evolution of your consciousness."

- Eckhart Tolle

















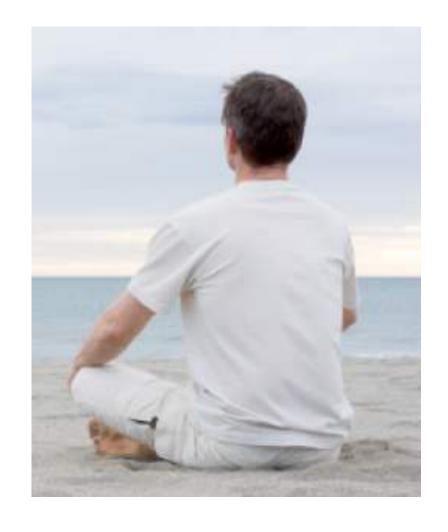


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Meditation Resources

- Calm: 30 Days Free
- Headspace: Free Trial
- Jack Kornfield: Compassion in the Time of Coronavirus
- Eckhart Tolle
- Jon Kabat-Zinn
- Tara Brach

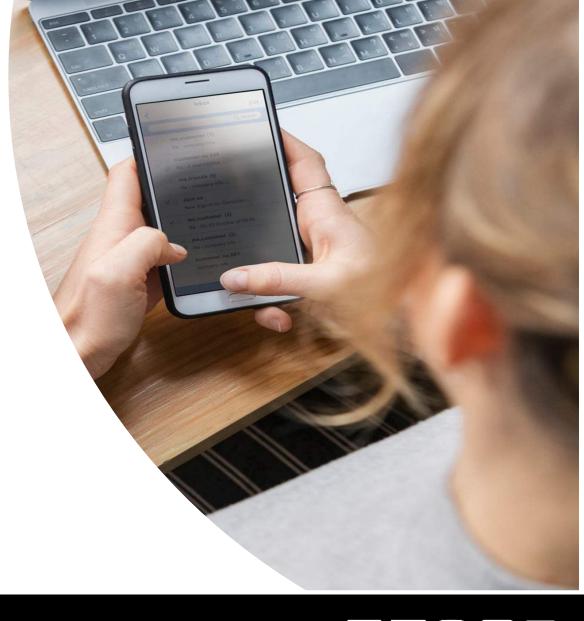




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- Evaluations
- CE certificates







